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Sindh Resilience Project (PDMA Component)

Rehabilitation Department,
Government of Sindh.
Plot # 26-C, Main Khyaban-e-Jami,
DHA, Phase-VII, Karachi.

REQUEST FOR QUOTATION (RFQ)

DESCRIPTION: Office Establishment Services

DEADLINE DATE FOR SUBMISSION OF QUOTATION: 21st June, 2021

POSTING DATE: 07th June, 2021

The SRP (PDMA) has received a Loan from the World Bank to manage natural disasters in the province of Sindh. It is intended that part of the proceeds of this loan will be applied to eligible payments under the Office Establishment Services.

The SRP (PDMA) now invites sealed quotations from eligible supplier for the supply of Office Establishment Services as per attached technical specifications and quantities.

The Request for Quotation, offer and accompanying documents must be received by **Sindh Resilience Project (PDMA Component)** Rehabilitation Department, Government of Sindh at the above mentioned address or via email at procurement.srp.pdma@gmail.com not later than **21st June, 2021, at 2:00 PM.**

Terms and Conditions:

- a) The quotation must be submitted according to the attached specifications.
- b) Taxes will be deducted according to government rules.
- c) Please quote only one offer.
- d) Quotations must be on company's letterhead.
- e) Signatures are not mandatory on computer / software generated quotations.
- f) Quotations by hand or through courier (hard copy) must be signed.
- g) Goods/Services must be delivered/Provided at the above-mentioned address within the time mutually decided.
- h) The Prices indicated in the Price Schedule shall be delivered duty paid (DDP). The price of other (incidental) services, if any, may be mentioned separately.
- i) Quoted rates shall be fixed and should be in Pak Rupees.
- j) After sales, service will be required according to policy of the manufacturers / importer.
- k) The suppliers are requested to give their best and final rates as no negotiations are expected.
- l) Quotations shall be valid for two weeks after submission.



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Specifications

S. No	Description	Specifications	Qty
1	Marble Polishing	Marble Polishing using chemical and sander machine, including floor skirting	13,350 sqft
2.	Paint	Weather shield paint to internal Plastered walls, including grinding, cleaning and rubbing	41,700 sqft
3	Door & window Polishing	Polishing with complete scrubbing, grinding and cleaning	30 NOS

(Procurement & Contract Management Specialist)