

## **Terms of Reference (TORs)**

### **Emergency Officer Sindh Resilience Project (PDMA Component)**

#### **Responsibilities and Duties:**

- Assist in identification of locations for Satellite Rescue Stations in Sindh Province
- Overall supervision of establishment of Satellite Rescue Stations in Sindh province
- Propose deputation of type of emergency vehicles keeping in view the anticipated emergencies in the jurisdiction of satellite station
- Ensuring appropriate training is imparted to rescue teams and maintaining records pertaining to trained staff
- Evaluating and modifying rescue satellite stations operations/planning as needed
- Prepare and propose emergency and rescue Policies, SOPs and best practices
- Conduct visits to satellite stations during its establishment and report the progress to Project Director
- Any other task as assigned by the Project Director within the thematic area

#### **Reporting Requirements:**

The Emergency Officer shall report to the Project Director, Sindh Resilience Project (PDMA Component), based in Karachi.

#### **Qualification and Experience:**

- Minimum Master's degree or 16 years of education from a recognized university with at least ten years of relevant work experience;

#### **Contract Duration**

The expert is expected to commence services initially for 1 year. The assignment is likely to be extended depending upon satisfactory performance of the outputs envisaged in the TORs till completion of Project.